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To Member of the Audit and Governance
Committee

29 June 2011

Our ref:

Your ref:

Dear Councillor

AUDIT AND GOVERNANCE COMMITTEE - THURSDAY 30 JUNE 2011

I attach the following reports which were not available when the main agenda was dispatched. Please bring these documents to the meeting

Agenda No Item

3. **Statement of Accounts 2010/11 (Pages 1 - 128)**

The Head of Finance has submitted a report which presents the Council's Statement of Accounts for the year ending 31st March 2011.

The Committee will receive separately the Statement of Accounts document, prior to the meeting.

The Committee is asked to note the contents of the Statement of Accounts, certified by the Director of Finance and Efficiency prior to their submission to the external auditors,

8. **Internal Audit Annual Report 2010/11 - Pricewaterhousecoopers (PWC) (Pages 129 - 144)**

The Head of Finance has submitted a report on behalf of the Council's Internal Auditors, Pricewaterhousecoopers (PWC), which provides a commentary of internal audit activity for the 2010/11 year.

The Committee is asked to comment on and note the report.

9. **Internal Audit Summary Report - 2011/12 Plan - Pricewaterhousecoopers (PWC) (Pages 145 - 154)**

The Head of Finance has submitted a report on behalf of the Council's Internal Auditors, Pricewaterhousecoopers (PWC) which provides an update of the work undertaken as part of the audit plan.

The Committee is asked to comment on and note the report.

12. **PARIS/ITrent Controls - Pricewaterhousecoopers (PWC) (Pages 155 - 176)**

The Head of Finance has submitted a report on behalf of the Council's Internal Auditors, Pricewaterhousecoopers (PWC) which details the findings of a recent audit undertaken of IT and process controls for Parish and Payroll System.

The Committee is asked to comment on and note the report.

13. **Audit Recommendation Tracker (Pages 177 - 186)**

The Head of Finance has submitted a report which details the progress on the implementation of internal and external audit recommendations.

The Committee is asked to note the progress and approve the recommendations listed at appendix B to the report.

Yours sincerely

Mathew Metcalfe, Democratic Services Officer

Encs